

REGULAR MEETING
CYPRESS CITY COUNCIL
February 25, 2019
6:15 P.M.

A regular meeting of the Cypress City Council was called to order at 6:15 p.m. by Mayor Berry in the Executive Board Room, 5275 Orange Avenue, Cypress, California.

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

PRESENT

Mayor Stacy Berry
Council Member Paulo Morales
Council Member Jon Peat
Council Member Mariellen Yarc (arrived at 6:17 p.m.)

ABSENT

Mayor Pro Tem Rob Johnson

STAFF PRESENT

City Manager Peter Grant
City Attorney Anthony Taylor
Director of Finance and Administrative Services Matt Burton
Human Resources Administrator Regina Nguyen

ORAL COMMUNICATIONS (Limited to 30 minutes – three minutes per speaker, unless extended by the City Council)

None.

CLOSED SESSION

The City Attorney reported that the City Council would be meeting in Closed Session regarding Conference with Labor Negotiator pursuant to Government Code Section 54957.6, Agency Negotiators: City Manager and Director of Finance and Administrative Services, Employee Groups: Cypress Police Officers' Association.

The City Attorney reported that the City Council would be meeting in Closed Session regarding Public Employee Discipline/Dismissal/Release, pursuant to Government Code Section 54957.

At 6:16 p.m., the Mayor recessed the meeting.

RECONVENE

The 7:00 p.m. session of the City Council meeting was called to order at 7:02 p.m. by Mayor Berry.

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

PRESENT

Mayor Stacy Berry
Council Member Paulo Morales
Council Member Jon Peat
Council Member Mariellen Yarc

ABSENT

Mayor Pro Tem Rob Johnson

STAFF PRESENT

City Manager Peter Grant
City Attorney Anthony Taylor
Director of Finance and Administrative Services Matt Burton
Chief of Police Rodney Cox
Director of Community Development Doug Dancs
Director of Recreation and Community Services Cameron Harding
City Planner Doug Hawkins
City Engineer Kamran Dadbeh
Senior Civil Engineer Nick Mangkalakiri
Human Resources Administrator Regina Nguyen
Maintenance Superintendent Kirk Streets
Senior Management Analyst Alisha Farnell
City Clerk Denise Basham

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Council Member Morales.

INVOCATION The invocation was given by Police Chaplain Jerry Shumard.

REPORT OF WORKSHOP AGENDA/CLOSED SESSION

Mayor Berry asked for the report of the Closed Session Agenda items discussed earlier in the evening.

The City Attorney reported that the City Council met in Closed Session regarding Conference with Labor Negotiator pursuant to Government Code Section 54957.6, Agency Negotiators: City Manager and Director of Finance and Administrative Services, Employee Groups: Cypress Police Officers' Association. He stated that no reportable action was taken.

The City Attorney reported that the City Council met in Closed Session regarding Public Employee Discipline/Dismissal/Release, pursuant to Government Code Section 54957. He stated that no reportable action was taken.

No other action was taken in Closed Session, nor was any solicited.

ORAL COMMUNICATIONS (Limited to 30 minutes – three minutes per speaker, unless extended by the City Council)

Mayor Berry asked anyone who wished to speak on any topic not included on the meeting Agenda to come forward.

John Olson, Friends of Cypress Library, spoke regarding a history presentation to be held on Saturday, March 2.

Shelley Henderson, O.C. Breeze, spoke regarding upcoming events.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a Council Member requests separate action on a specific item.

It was moved by Council Member Morales and seconded by Council Member Peat, to approve Consent Calendar Items No. 1 through 9.

The motion was carried by the following roll call vote:

AYES: 4 COUNCIL MEMBERS: Morales, Peat, Yarc, and Berry
 NOES: 0 COUNCIL MEMBERS: None
 ABSENT: 1 COUNCIL MEMBERS: Johnson

Item No. 1: Approve Minutes – Meeting of February 11, 2019

Recommendation: Approve as submitted.

Item No. 2: Introduce and/or Adopt All Ordinances and Resolutions Presented for Consideration by Title Only and to Waive Further Reading

Item No. 3: Excuse Absences of Recreation and Community Services Commissioner Jim Hunter and Traffic Commissioners Steve Fenoglio and Bob Sittman

Recommendation: Excuse the absences of Recreation and Community Services Commissioner Jim Hunter and Traffic Commissioners Steve Fenoglio and Bob Sittman.

Item No. 4: Confirm Acting City Clerk Appointment and Amend Schedule of Benefits for Management Employees

Recommendation:

1. Confirm the appointment of Alisha Farnell as Acting City Clerk effective May 6, 2019; and
2. Adopt a Resolution amending Resolution No. 6698 establishing benefits for Mid-Management employees.

Resolution No. 6720

A Resolution of the City Council of the City of Cypress, and Acting as
 Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District,
 a Subsidiary District of the City of Cypress, Amending Resolution No. 6698
 Establishing Benefits for Management Employees

Item No. 5: Approve Plans and Specifications and Award Contracts for Sewer Rehabilitation CDBG, Project 218

Recommendation:

1. Approve Plans and Specifications for Sewer Rehabilitation CDBG, Project 218; and
2. Award a contract to Insituform Technologies, LLC, for \$104,240, and authorize a contingency of \$15,700; and
3. Approve a Task Order for Construction Inspection Services to TRC/Vali Cooper and Associates, Inc., for \$10,716, and authorize a contingency of \$1,650.

Item No. 6: Adopt the FY 2019-20 Budget Calendar

Recommendation: Adopt the Fiscal Year 2019-20 budget calendar.

Item No. 7: Reestablish the Assistant City Engineer Class Specification

Recommendation: Adopt a Resolution reestablishing the Class Specification of Assistant City Engineer.

Resolution No. 6721

A Resolution of the City Council of the City of Cypress and Acting as Ex-Officio Board of Directors of the Cypress Recreation and Park District, Amending Resolution No. 6693 to Reinstate the Classification of Assistant City Engineer to the Mid-Management Pay and Benefits Plan

Item No. 8: Receive and File the Investment Report for the Month Ended January 31, 2019

Recommendation: Receive and file the attached investment report.

Item No. 9: Approve Register of Warrants, Transfers, and Wires Issued for the Period of February 2, 2019 through February 15, 2019

Recommendation: Approve the attached payment register summarized below for the period of February 2, 2019 through February 15, 2019:

- Electronic Funds Transfers 5471 through 5545
- Warrants 49191 through 49326
- Payroll Transfer W1384

NEW BUSINESS

Item No. 10: Receive and File the Capital Improvement Program Update and Provide Direction for the Development of the FY 2019-26 Capital Improvement Program

The Community Development Director and Senior Civil Engineer provided background information on this item.

Mayor Berry asked if Measure M funding would be restricted.

The Community Development Director responded no, and stated funding could be used for future large arterial paving projects and street right-of-way projects at the discretion of the City Council.

It was moved by Council Member Peat and seconded by Council Member Yarc, to: 1) Receive and file the Capital Improvement Program Update; and 2) Provide direction for the development of the FY 2019-26 Capital Improvement Program.

The motion was carried by the following roll call vote:

AYES: 4 COUNCIL MEMBERS: Morales, Peat, Yarc, and Berry
 NOES: 0 COUNCIL MEMBERS: None
 ABSENT: 1 COUNCIL MEMBERS: Johnson

ITEMS FROM CITY COUNCIL MEMBERS

Item No. 11: Approve Participation in the Wyland National Mayor's Challenge for Water Conservation

Mayor Berry requested City Council participation in the Wyland National Mayor's Challenge for Water Conservation. She provided information for resident participation and indicated that a professional toolkit would be provided to the City.

Council Member Yarc asked if there is a cost for participation.

Mayor Berry responded no.

It was moved by Council Member Yarc and seconded by Council Member Morales, to approve participation in the Wyland National Mayor's Challenge for Water Conservation.

The motion was carried by the following roll call vote:

AYES: 4 COUNCIL MEMBERS: Morales, Peat, Yarc, and Berry
 NOES: 0 COUNCIL MEMBERS: None
 ABSENT: 1 COUNCIL MEMBERS: Johnson

ORAL COMMUNICATIONS (Five minutes per speaker, unless extended by the City Council)

None.

COUNCIL MEMBER REPORTS AND REMARKS

Mayor Berry requested reports from the Council Members on their respective committee assignments.

Council Member Morales:

Attended the Cypress Employee Service Award luncheon. Attended the Cypress High School Cheerleading Squad national competition send off. Attended the Cypress School District Every Student Succeeding program. Attended the Cypress College Americana Awards.

Council Member Peat:

Attended dinner at O.C. Fire Authority Station 2 and visited Station 61. Met with the Cypress Chamber of Commerce Executive Committee. Attended the Cypress Employee Service Awards luncheon. Attended a Coyote Ad Hoc Sub Committee meeting. Attended the Eddie Awards for the Boys and Girls Club of Orange County. Attended the Cypress College Americana Awards. Met with Acting City Clerk Alisha Farnell.

Council Member Yarc:

Attended a Human Trafficking Awareness luncheon at Grace Christian Elementary School. Attended a Cypress College Americana Awards Auction meeting. Met with the Cypress Chamber of Commerce Executive Committee. Attended a Woman's Club of Cypress Board meeting. Attended the Cypress Employee Service Award luncheon. Attended the Cypress School District Every Student Succeeding program. Participated in the Woman's Club of Cypress clothing drive. Attended the Cypress College Americana Awards.

Mayor Berry:

Attended the Cypress Chamber of Commerce Networking breakfast. Volunteered at the Cypress Senior Citizens Center Valentine's Day party. Attended a Soroptimist Business meeting. Provided a Council Chamber tour for students from China. Attended a Human Trafficking Awareness luncheon at Grace Christian Elementary School. Attended a Woman's Club Board meeting. Attended the Cypress Employee Service Award luncheon. Attended the Cypress School District Every Student Succeeding program. Attended an O.C. Division League of California Cities Board meeting. Met with Oxford Academy Future Business Leaders of America students. Attended the O.C. Fire Authority Best and Bravest awards. Attended the Cypress College Americana Awards.

CITY MANAGER REMARKS

The City Manager stated the City Council would hold a Strategic Plan Update Session on Wednesday, February 27 at 8:30 a.m. at the Cypress Community Center. He announced the Rotary Club of Cypress Spaghetti Dinner on Saturday, March 2 at the Cypress Senior Citizens Center.

ADJOURNMENT

Mayor Berry adjourned the meeting at 7:31 p.m. to an adjourned Special Meeting, to be held on Wednesday, February 27, 2019, beginning at 8:30 a.m. at the Cypress Community Center.

MAYOR OF THE CITY OF CYPRESS

ATTEST:

CITY CLERK OF THE CITY OF CYPRESS