

REGULAR MEETING
CYPRESS CITY COUNCIL
February 13, 2017
6:00 P.M.

A regular meeting of the Cypress City Council was called to order at 6:03 p.m. by Mayor Morales in the Executive Board Room, 5275 Orange Avenue, Cypress, California.

ROLL CALL

Mayor Paulo Morales
Mayor Pro Tem Jon Peat
Council Member Stacy Berry
Council Member Rob Johnson
Council Member Mariellen Yarc

STAFF PRESENT

City Manager Peter Grant
City Attorney Anthony Taylor

ORAL COMMUNICATIONS (Limited to 30 minutes – three minutes per speaker, unless extended by the City Council)

None.

CLOSED SESSION

The City Attorney reported that the City Council would be meeting in Closed Session regarding Public Employee Performance Evaluation, pursuant to Government Code Section 54957, Title: City Attorney.

At 6:04 p.m., the Mayor recessed the meeting.

RECONVENE

The 7:00 p.m. session of the City Council meeting was called to order at 7:03 p.m. by Mayor Morales.

ROLL CALL

Cypress City Council, also acting as the Ex-Officio Governing Board of Directors of the Cypress Recreation and Park District

Mayor Paulo Morales
Mayor Pro Tem Jon Peat
Council Member Stacy Berry
Council Member Rob Johnson
Council Member Mariellen Yarc

STAFF PRESENT

City Manager Peter Grant
City Attorney Anthony Taylor
Director of Finance and Administrative Services Matt Burton
Chief of Police Rodney Cox
Director of Community Development Doug Dancs
Director of Recreation and Community Services June Liu
Assistant Director of Finance and Administrative Services Donna Mullally
City Engineer Kamran Dadbeh
City Planner Doug Hawkins
Information Technology Manager Adrian Smith
Public Works Superintendent Kirk Streets
Human Resources Manager Cathy Thompson
Assistant Planner Judy Aquino

Recreation Supervisor Jeff Draper
Recreation Supervisor Shelly Myers
Recreation Supervisor Jenni Worsham
Recreation Coordinator Shayna Gutierrez
Recreation Coordinator Adrianna Hyta
Senior Management Analyst Alisha Farnell
City Clerk Denise Basham

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Council Member Berry.

INVOCATION The invocation was given by Pastor Mike McKay, Cypress Church.

REPORT OF WORKSHOP AGENDA/CLOSED SESSION

The Mayor asked for the report of the Closed Session Agenda items discussed earlier in the evening.

The City Attorney reported that the City Council met in Closed Session regarding Public Employee Performance Evaluation, pursuant to Government Code Section 54957, Title: City Attorney. He stated that no reportable action was taken.

No other action was taken in Closed Session, nor was any solicited.

PRESENTATIONS

Division Chief Dave Steffen, O.C. Fire Authority, provided an Emergency Medical Services Enhancement update.

Council Member Johnson spoke regarding the O.C. Fire Authority training and the benefits of the Emergency Medical Services Enhancement, and thanked Division Chief Steffen for his presentation.

Mayor Pro Tem Peat asked if the additional units would expand the capacity to serve the community.

Division Chief Steffen responded in the affirmative, and stated that currently when there is a second response for advanced life support medical aide within the City, the unit would come from Buena Park or Station No. 48 which is Seal Beach Leisure World. He stated that two closer units would provide enhancement response of advanced life support calls to Cypress residents.

Mayor Pro Tem Peat asked if the enhancement would affect residents' property taxes.

Division Chief Steffen replied no, and clarified that funding is provided through a property tax pass-through.

Council Member Berry asked if the enhancement would require firefighter staffing reconfiguration.

Division Chief Steffen responded that there would be a reduction of one firefighter each shift at Fire Station No. 17.

The Director of Recreation and Community Services introduced the staff members responsible for the set-up and transition to the new recreation registration software, Rec1.

Recreation Supervisor Jeff Draper provided a demonstration on the use of the web-based software.

Council Member Johnson asked about the percentage of online class registrations versus in-person.

The Recreation Supervisor stated that online registrations continue to be approximately 20%, however it is anticipated that the percentage would increase.

Mayor Pro Tem Peat asked about community outreach.

The Recreation Supervisor responded that community outreach includes flier distribution to in-person registrations, verbal notifications from staff, as well as social media messages.

Mayor Pro Tem Peat asked about outreach to non-residents.

The Recreation Supervisor indicated that press releases would be done, as well as staff in-person notifications at the program sites.

Council Member Berry asked if there would be implementation of a web-based kiosk at the Community Center and the Senior Citizens Center.

The Recreation Supervisor responded that there is a plan to have a kiosk at both facilities.

ORAL COMMUNICATIONS (Limited to 30 minutes – three minutes per speaker, unless extended by the City Council)

Mayor Morales asked anyone who wished to speak on any topic not included on the meeting Agenda to come forward.

Lori Green, Cypress, spoke regarding a dog park in the City.

Brayden Cook, Cypress, spoke regarding a dog park in the City.

James Davidson, Westminster Chamber of Commerce, spoke regarding occupational fraud and abuse.

Regina Rhymes, Cypress College, spoke regarding Black History Month symposiums being held at the college.

Sandi Bustos, Cypress High School Booster Club, spoke regarding Grad Nite.

Christopher Aguilera, representing Assemblywoman Sharon Quirk-Silva's office, spoke regarding legislation.

PUBLIC HEARINGS

Public comments – five minutes per speaker, unless extended by the City Council.

Council Members should disclose communications with anyone relevant to a Public Hearing

Item No. 1: Approve On-site Sale of Beer and Wine for the Ramen Zetton Restaurant at 5721 Lincoln Avenue – Conditional Use Permit No. 3028

The Assistant Planner provided background information on this item.

The applicant, Leo Morita, stated that he agrees with the conditions of approval.

The public hearing was opened.

The public hearing was closed.

It was moved by Mayor Pro Tem Peat and seconded by Council Member Johnson, to adopt the Resolution approving Conditional Use Permit No. 3082, subject to the attached conditions.

The motion was unanimously carried by the following roll call vote:

AYES: 5 COUNCIL MEMBERS: Berry, Johnson, Yarc, Peat and Morales
 NOES: 0 COUNCIL MEMBERS: None
 ABSENT: 0 COUNCIL MEMBERS: None

Resolution No. 6607

A Resolution of the City Council of the City of Cypress Approving Conditional Use Permit No. 3082 - With Conditions

Item No. 2: Withdrawal of a Jewelry Pawn Shop Application at 9472-B Valley View Street – Conditional Use Permit No. 3077 and Special Permit No. 3078

Mayor Morales recused himself due to his ownership of property in the project area and left the Council Chambers.

The City Planner provided background information on this item. He stated that the public hearing notice was published before the applicant withdraw his applications, which would end this process.

Council Member Yarc asked if the applicant could reapply after the City Council has accepted his withdrawal.

The City Planner stated that the applicant could submit an application, however it would likely have the same staff recommendation. He indicated that the applicant has indicated that he is not willing to reapply.

Council Member Johnson asked if the exterior signage would be removed.

The City Planner responded in the affirmative.

The public hearing was opened.

Kirk Saylor, Cypress, spoke in opposition to this item, and thanked the City Council for their continued communications with him.

The public hearing was closed.

It was moved by Council Member Berry and seconded by Council Member Johnson, to:
 1) Complete the Public Hearing process and close the Public Hearing; and 2) Receive and file the request from the applicant to withdraw his applications.

The motion was carried by the following roll call vote:

AYES: 4 COUNCIL MEMBERS: Berry, Johnson, Yarc, and Peat
 NOES: 0 COUNCIL MEMBERS: None
 ABSENT: 0 COUNCIL MEMBERS: None
 ABSTAIN: 1 COUNCIL MEMBERS: Morales

Mayor Morales returned to the Council Chambers.

CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a Council Member requests separate action on a specific item.

Mayor Morales stated that Agenda Item No. 9, the Warrant Register, includes warrant no. 41446 for \$547.98 for a reimbursement he receives as a retired employee of the City of Cypress. He indicated that in voting for any motion to approve the Warrant Register, he would not be voting on warrant no. 41446 for the reason disclosed.

It was moved by Mayor Pro Tem Peat and seconded by Council Member Johnson, to approve Consent Calendar Items No. 3 through 9.

The motion was unanimously carried by the following roll call vote:

AYES: 5 COUNCIL MEMBERS: Berry, Johnson, Yarc, Peat and Morales
 NOES: 0 COUNCIL MEMBERS: None
 ABSENT: 0 COUNCIL MEMBERS: None

Item No. 3: Approve Minutes – Meetings of January 23 and January 30, 2017

Recommendation: Approve as submitted.

Item No. 4: Introduce and/or Adopt All Ordinances and Resolutions Presented for Consideration by Title Only and to Waive Further Reading

Item No. 5: Approve a Shopping Center Monument Sign for the Cypress East Shopping Center at 10011-10205 Valley View Street – Design Review Committee Permit No. 3083

Recommendation: Adopt the Resolution approving Design Review Committee Permit No. 3083, subject to the attached conditions.

Resolution No. 6608

A Resolution of the City Council of the City of Cypress Approving Design Review Committee Permit No. 3083 - With Conditions

Item No. 6: Adopt the FY 2017-18 Budget Calendar

Recommendation: Adopt the Fiscal Year 2017-18 budget calendar.

Item No. 7: Approve the Purchase of Data Center Server Hardware and Software

Recommendation:

1. Approve a purchase from ADS Consulting Group Inc. for a Simplivity Omnicube server hardware system for \$167,569.69.
2. Approve a purchase from ADS Consulting Group Inc. for a five year Simplivity Omnicube maintenance agreement for \$99,000.
3. Approve a purchase from Southern Computer Warehouse for data center hardware and software components for \$151,361.65.

Item No. 8: Award Contract for On-Call Network Consultant and Approve Task Order for Data Center Installation

Recommendation:

1. Award a Professional Contract Services Contract to ADS Consulting Group Inc. for On-Call Network Consulting Services.
2. Approve a task order to ADS Consulting Group Inc. for an amount not to exceed \$29,500 for the installation and configuration of the City's data center system and fiber optic connectivity project.

Item No. 9: Approve Register of Warrants, Electronic Funds Transfers and Wires Issued for the Period of January 16, 2017 through February 3, 2017

Recommendation: Approve the attached payment register summarized below for the period of January 16, 2017 through February 3, 2017:

- Warrants 41338 through 41519
- Electronic Funds Transfers 2402 through 2482
- Payroll Wires W1325 and W1326

NEW BUSINESS

Item No. 10: Receive and File the Fiscal Year 2016-17 Mid-Year Budget Report

The Director of Finance and Administrative Services provided background information on this item.

Council Member Berry asked about the \$18,500 cost to re-home 200 rabbits confiscated from a resident's home.

The Director of Finance and Administrative Services responded in the affirmative, and clarified that the cost estimate was received from O.C. Animal Care.

Council Member Berry asked if there is a way to recoup that expenditure.

The Director of Finance and Administrative Services responded no.

The City Manager stated that the rabbit confiscation was considered an O.C. Animal Care extraordinary response and included the animals' health assessment and adoption.

Council Member Yarc asked if the homeowner has any liability.

The City Manager responded that the resident was a renter who is no longer a Cypress resident.

Council Member Berry asked about the sales tax revenue being \$650,000 below budget and how the assessor would monitor trends and projections.

The Director of Finance and Administrative Services stated that staff meets with the sales tax consultants at least quarterly and that mitigation is difficult to address.

Council Member Johnson asked about infrastructure reimbursement from the state.

The Director of Finance and Administrative Services stated that he is not aware of a reimbursement from the state.

The Community Development Director stated that the state made available reimbursement applications, and that there were no City damages from the most recent rainstorms.

Council Member Johnson asked about the status of the Request for Qualifications for street sweeping services.

The Director of Finance and Administrative Services stated that savings from contracted street sweeping services has been incorporated into the budget.

It was moved by Council Member Johnson and seconded by Mayor Pro Tem Peat, to: 1) Receive and file the FY 2016-17 Mid-Year Budget Report; and 2) Approve the following mid-year budget adjustments: a. \$100,000 increase in estimated revenues and a \$172,000 appropriation increase in the General Fund; b. \$10,800 increase in appropriations in the Recreation and Park District General Fund; c. \$8,700 increase in appropriations in the Narcotics Asset Seizure Fund; and d. \$6,500 increase in appropriations in the Information Systems Internal Service Fund.

The motion was unanimously carried by the following roll call vote:

AYES: 5 COUNCIL MEMBERS: Berry, Johnson, Yarc, Peat and Morales
 NOES: 0 COUNCIL MEMBERS: None
 ABSENT: 0 COUNCIL MEMBERS: None

Item No. 11: Receive and File the Strategic Plan Six-Month Objectives Update

The City Manager provided background information on this item.

It was moved by Council Member Johnson and seconded by Council Member Berry, to receive and file the strategic plan six-month objectives update.

AYES: 5 COUNCIL MEMBERS: Berry, Johnson, Yarc, Peat and Morales
 NOES: 0 COUNCIL MEMBERS: None
 ABSENT: 0 COUNCIL MEMBERS: None

ORAL COMMUNICATIONS (Five minutes per speaker, unless extended by the City Council)

None.

COUNCIL MEMBER REPORTS AND REMARKS

Mayor Morales requested reports from the Council Members on their respective committee assignments.

Council Member Berry:

Toured Sunburst Academy at the Joint Forces Training Base. Attended an O.C. Sanitation District Board meeting. Attended an OCCOG Board meeting. Attended a Santa Ana River Flood Protection Agency Executive Committee meeting. Attended the Boys and Girls Club of Cypress Youth of the Year at King Elementary School. Attended a Special City Council meeting on January 30, 2017. Attended a Woman's Club of Cypress meeting. Attended the City of Buena Park State of the City Luncheon. Attended a SCAG Community Economic and Human Development Committee meeting. Participated in the Smart Girls Program at the Boys and Girls Club of Cypress. With the Woman's Club of Cypress, served dinner and played bingo with Veterans at the Long Beach Veterans Hospital. Attended a Cypress High School basketball game. Attended a Sorpotimist of Cypress Business meeting. Attended an O.C. Vector Control meeting. Attended the soft opening for Which Wich Superior Sandwiches restaurant.

Mayor Pro Tem Peat:

Toured Sunburst Academy at the Joint Forces Training Base. Attended a Special City Council meeting on January 30, 2017. Hosted a St. Irenaeus classroom tour of City Hall. Attended the City of Buena Park State of the City Luncheon. Attended a Rotary Club of Cypress lunch. Attended a Cypress High School basketball game. Participated in the Cypress College Golf Tournament.

Council Member Johnson:

Attended an O.C. Fire Authority Board of Directors meeting. Attended a Cypress High School basketball game. Hosted a St. Irenaeus classroom tour of City Hall. Attended the City of Buena Park State of the City Luncheon. Thanked the Cypress Police Department and the O.C. Fire Authority on their recent fire response.

Council Member Yarc:

Spoke regarding Arts on the Green at the Cypress Civic Center. Attended an O.C. Sanitation District Operations Committee meeting. Attended the City of Garden Grove State of the City Luncheon. Attended a St. Irenaeus Catholic School fundraiser.

Mayor Morales:

Attended a Cypress High School basketball game. Attended a Special City Council meeting on January 30, 2017. Attended a Community Outreach meeting. Met with Boy Scouts.

CITY MANAGER REMARKS

The City Manager spoke regarding the anticipated rainstorm this weekend and the availability of sand bags at the Public Works Yard.

ADJOURNMENT

Mayor Morales adjourned the meeting at 8:36 p.m. in memory of former City Council Member William Davis, to an adjourned Regular Meeting, to be held on Monday, February 27, 2017, beginning at 5:30 p.m. in the Executive Board Room.



MAYOR OF THE CITY OF CYPRESS

ATTEST:



CITY CLERK OF THE CITY OF CYPRESS