

MINUTES OF A REGULAR MEETING OF THE  
OVERSIGHT BOARD TO THE SUCCESSOR AGENCY  
TO THE DISSOLVED CYPRESS REDEVELOPMENT AGENCY

HELD

January 19, 2016

A regular meeting of the Oversight Board to the Successor Agency to the Dissolved Cypress Redevelopment Agency was called to order at 5:02 p.m. by Board Chair Bailey in the Executive Board Room, 5275 Orange Avenue, Cypress, California.

**Board Members present:**

Board Chair Doug Bailey  
Board Vice Chair Mariellen Yarc  
Board Member Matt Burton  
Board Member Jon Peat  
Board Member Bruce Saltz

**Board Members absent:**

Board Member George O'Hara  
Board Member Fred Williams

**Staff present:**

City Manager Peter Grant (Successor Agency)  
Jeff Melching (Successor Agency Counsel)  
Redevelopment Project Manager Steve Clarke (Successor Agency)  
Assistant Director of Finance and Administrative Services Donna Mullally  
City Clerk/Secretary Denise Basham (Successor Agency)

**ORAL COMMUNICATIONS:**

None.

**NEW BUSINESS:**

**Item No. 1: APPROVAL OF MINUTES – MEETING OF SEPTEMBER 1, 2015.**

It was moved by Board Vice Chair Yarc and seconded by Board Member Peat, to adopt Resolution No. OB-36 approving the meeting minutes of September 1, 2015.

The motion was carried by the following vote:

AYES: 5 BOARD MEMBERS: Burton, Peat, Saltz, Yarc, and Bailey  
NOES: 0 BOARD MEMBERS: None  
ABSENT: 2 BOARD MEMBERS: O'Hara and Williams

**OVERSIGHT BOARD RESOLUTION NO. OB-36**

**A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY  
TO THE DISSOLVED CYPRESS REDEVELOPMENT AGENCY  
APPROVING THE MINUTES OF THE OVERSIGHT BOARD  
MEETING OF SEPTEMBER 1, 2015**

**Item No. 2: ADOPTION OF THE ADMINISTRATIVE BUDGET FOR THE CYPRESS SUCCESSOR AGENCY FOR THE SIX-MONTH PERIOD OF JULY 1, 2016 THROUGH DECEMBER 31, 2016.**

Board Member Burton indicated that the Oversight Board is requested to adopt a Resolution for the Successor Agency administrative budget for the six-month period of July 1, 2016 through December 31, 2016, for approximately \$25,000. He indicated that the Recognized Obligation Payment Schedule (ROPS) reporting period has been changed to a one-year period.

Board Member Saltz asked about the audit.

Board Member Burton responded that an annual audit is done in conjunction with the financial statement audit, and that some monies are included in the ROPS in the event that a special audit is needed.

It was moved by Board Vice Chair Yarc and seconded by Board Chair Bailey, that the Oversight Board to the Dissolved Cypress Redevelopment Agency adopt Resolution No. OB-37 approving and adopting the administrative budget for the Successor Agency for the six-month period of July 1, 2016 through December 31, 2016.

The motion was carried by the following vote:

AYES: 5 BOARD MEMBERS: Burton, Peat, Saltz, Yarc, and Bailey  
NOES: 0 BOARD MEMBERS: None  
ABSENT: 2 BOARD MEMBERS: O'Hara and Williams

OVERSIGHT BOARD RESOLUTION NO. OB-37

A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY  
TO THE DISSOLVED CYPRESS REDEVELOPMENT AGENCY APPROVING THE  
ADMINISTRATIVE BUDGET FOR THE SIX-MONTH PERIOD OF  
JULY 1, 2016 THROUGH DECEMBER 31, 2016.

Item No. 3: APPROVAL OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR  
THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2017 (ROPS 16-17).

Board Member Burton indicated that the Recognized Obligation Payment Schedule (ROPS) adoption process would be done on an annual basis, and that amendments needed between now and the end of the year could be brought back to the Oversight Board prior to October 1, 2016, however that is not expected. He stated that the Department of Finance approved the restated reentered agreement funding between the City and the Successor Agency in the amount of \$23.9 million. He stated that the \$8 million payment that had been requested and denied for the past several years was approved as part of the most recent ROPS. He stated that there is only \$5.5 million tax increment monies available for funding and that the carryover amount is being requested in the ROPS 16-17.

Chair Bailey asked why an additional amount was not requested.

Board Member Burton responded that the payment scheduled provided for a \$2 million principle payment over a series of years and that the requested amount is consistent with the amortization schedule. He indicated that the ROPS is broken up into two six-month periods on the prescribed format with a total of \$8.6 million being requested which included a large carryover from the loans, as well as the new \$2 million payment that will come due in June 2017. He stated that it also includes the administrative costs for two six-month periods, in the amount of \$51,000. He informed that the ROPS 16-17 also includes the lease revenue bonds.

Board Vice Chair Yarc asked when the reimbursement would be received.

The City Manager responded that a portion of the back payment would also be included in the ROPS 16-17 reimbursement.

Board Member Peat asked if the entire \$23 million would be received.

The City Manager responded in the affirmative, and clarified that it would be received over an established payment schedule.

It was moved by Board Member Peat and seconded by Board Vice Chair Yarc, that the Oversight Board to the Dissolved Cypress Redevelopment Agency adopt Resolution No. OB-38 approving and adopting the Recognized Obligation Payment Schedule for the period of July 1, 2016 through June 30, 2017 (ROPS 16-17).

The motion was carried by the following vote:

AYES: 5 BOARD MEMBERS: Burton, Peat, Saltz, Yarc, and Bailey  
NOES: 0 BOARD MEMBERS: None  
ABSENT: 2 BOARD MEMBERS: O'Hara and Williams

OVERSIGHT BOARD RESOLUTION NO. OB-38

A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY  
TO THE DISSOLVED CYPRESS REDEVELOPMENT AGENCY APPROVING  
THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE  
PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017 (ROPS 16-17).

OVERSIGHT BOARD INFORMATIONAL ITEMS & ANNOUNCEMENTS:

None.

ADJOURNMENT: Board Chair Bailey adjourned the meeting at 5:11 p.m. to Tuesday, February 2, 2016, beginning at 5:00 p.m. in the Executive Board Room.

  
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OVERSIGHT BOARD CHAIR

ATTEST:

  
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CITY CLERK AS SECRETARY  
TO THE OVERSIGHT BOARD