

Wireless Communications Facility Application

INTRODUCTION

- a. All applicants seeking to install a wireless communication facility (“WCF”) or a modified WCF must complete this application and submit all documentation requested thereunder. WCFs apply to all facilities for the provision of wireless services including antennas, poles, towers, cables, and wires.
- b. For **all** WCF applications, you must submit three (3) copies of this application, the application filing fee and any other information required by the Cypress Municipal Code including but not limited to Article 3, Section 16, “Wireless Communications.”
- c. Submit all application materials in person to the following location:
 - i. 5275 Orange Avenue, Cypress, CA 90630
 - ii. Please call 714-229-6720 for office hours.

INSTRUCTIONS

- d. Complete the following application in its entirety. An incomplete application will result in any of the following: (1) denial; (2) delay; (3) a request for supplemental information.
- e. All written responses to the questions below must be typed in 12 point font. Several questions require you to attach as exhibits supplemental documentation and commentary to support your answers below. All your exhibits must be numbered to correspond as directed in the application. All supporting documentation must be clear and legible. All exhibits must be stapled or bound to the application.

PUBLIC NOTICE REQUIREMENTS

- f. If applicable, prepare public hearing information pursuant to the public noticing requirements of Cypress Municipal Code section 5.26.020.
- g. Provide proof that all applicable public notices articulated in the City’s Municipal Code and the City’s noticing policies have been met.
- h. Provide sample of notification to the property owner(s) near the proposed installation. The public noticing requirements of the City’s municipal code listed in paragraph “f” above shall apply to **all** wireless installations, that is, all applicants shall give property owners, within 300 feet of the proposed installation, notice of the same.
- i. Provide the City twenty (20) days advance notice of an upcoming shot clock expiration date to provide the City with a final opportunity to approve or deny the application before it is deemed approved.

I. CONTACT INFORMATION

- a. Name:
- b. Street address:
- c. City, state, zip:
- d. Property address:
- e. Assessor's Parcel No(s):
- f. Applicable homeowner's association:
- g. Contact information for the following:
 - i. **Wireless provider or carrier:**
 - (1) Name:
 - (2) Street Address:
 - (3) City, State & Zip:
 - (4) Phone No.:
 - (5) Fax No.:
 - (6) Email:
 - ii. **Applicant:**
 - (1) Name:
 - (2) Street Address:
 - (3) City, State & Zip:
 - (4) Phone No.:
 - (5) Fax No.:
 - (6) Email:
 - (7) Your property interest:
 Lease License Ownership Other:
 - iii. **Property owner:**
 - (1) Name:
 - (2) Street Address:
 - (3) City, State & Zip:
 - (4) Phone No.:
 - (5) Fax No.:
 - (6) Email:
 - iv. **Person most knowledgeable about the proposed project:**
 Same as Applicant listed above.
 - (1) Name:
 - (2) Street Address:
 - (3) City, State & Zip:
 - (4) Phone No.:
 - (5) Fax No.:
 - (6) Email:

II. Application Type

For parts (1) – (4), provide a description supporting your selections below. Attach all rules, regulations, agreements, court documents, or other materials on which you base your response. Attach description and supporting documentation marked as Exhibit A.

1. Check the box(es) below that identify the statute(s) you believe govern(s) the application request:
 - a. Section 6409(a) of the Middle Class Tax and Job Creation Act of 2012 for collocation or modification to an existing commission-authorized wireless communications service
 - b. Section 332(c)(7) of the Telecommunications Act for the provision of personal wireless facilities
 - c. California Government Code Section 65964.1 (AB-57)

2. Check the box below pertaining to the shot clock you believe applies to your application:
 - a. 150 day shot clock for new facilities
 - b. 90 day shot clock for modifications resulting in a substantial change
 - c. 60 days shot clock for modifications that do not result in a substantial change

3. Is the application for an eligible facilities request?
 - a. Yes
 - b. No

4. Will the proposed project cause a substantial change in the physical dimension of the structure?
 - a. Yes
 - b. No

III. Characteristics of the property

1. Specify the following:
 - a. Parcel Size:
 - b. Parcel Width:
 - c. Parcel Depth:
 - d. Average Slope:
 - e. Describe the current use of the parcel:
 - f. Legal description of the parcel:

2. Attach pictures of the site and surrounding area as it currently exists. ***Attach and mark as Exhibit B.***

IV. Description of the project and project purpose

Provide a narrative description of the project. Your response shall include, but not be limited to, a description of the proposed facility or modification, the anticipated construction activities involved, the maintenance requirements and schedule for the new or modified facility, and the number of antennas to be installed. Provide any supporting documentation regarding the purpose of the project. Attach responses and documentation marked as Exhibit C.

1. Is the purpose of the project, in whole or in part, designed to close what you believe to be a “significant gap” in coverage?
 - a. Yes
 - b. No

Attach supporting documentation and commentary substantiating your response. If you selected “yes”, identify whether the proposed project is the least intrusive means of closing the significant gap and on what basis you believe the project to be the least intrusive means. ***Attach and mark as Exhibit C1.***

2. Check the box below that most accurately identifies the primary purpose of the project:
 - a. Increase network capacity without adding new radio frequency coverage
 - b. Provide significant new radio frequency coverage in areas without radio frequency coverage
 - c. Increase existing radio frequency coverage in area with coverage
 - d. Other:

V. Project location and coverage

1. Facilities will be located:
 - a. On private property
 - b. In the public right of way (PROW)

If the facilities will be sited in the PROW, state:

- i. Your authority to locate the facility in the PROW:
 - ii. If applicable, include a copy of the certificate of public convenience and necessity (CPCN). ***Attach and mark as Exhibit D1.***
2. Provide the following maps related to the project: (***Attach and mark as Exhibit D2***)
 - a. An accurate map of the proposed site that identifies the location of existing wireless communications facilities owned and/or operated by the applicant.

- b. Three (3) copies of each of the following propagation maps illustrating:
 - i. Existing network or radio frequency coverage
 - ii. Proposed radio frequency coverage
 - iii. Geographic boundaries of a significant gap in coverage, if applicable.

VI. Site plans

1. Attach documentation or information marked as Exhibit E1 relating to the following:

- a. Three (3) copies of the site plans in compliance with City requirements.
 - i. The site plans must at minimum include:
 - (1) The location and dimensions of the existing facility and maximum height above ground of the facility
 - (2) The benchmarks and data used for elevations
 - (3) The location of existing accessways and the location and design for all proposed accessways
 - (4) The design of the facility, including the specific type of support structure, type, location, size, height, and configuration of applicant's existing and proposed facilities
 - (5) If applicable, the method by which an antenna will be attached to the mounting structure should be depicted in the site plans
- b. Three (3) copies of the Master Plan of all existing and proposed facilities that will be installed in the next two years in the City.
- c. Provide three (3) sets of photo simulations of the before and after images of the project and project site.
- d. Provide all other documentation required by the City's Municipal Code.

2. Attach a narrative description and supporting documentation marked as Exhibit E2 relating to the following:

- a. Identify whether the proposed project is consistent with the General Plan and any specific plans.
- b. Identify whether the proposed use is conditionally permitted within the zoned area.
- c. Identify applicable zoning and development codes and requirements and demonstrate whether the proposed project complies with all applicable provisions of the City's zoning and development code.
- d. Identify applicable building codes and other generally applicable laws or prior conditions for approval that reasonably relate to public health and safety and demonstrate compliance therewith.

VII. Alternative sites

1. List a minimum of three (3) alternative sites for the proposed project, including at least one (1) collocated site.
 - a. **Alternative 1:**
 - i. Address of property:
 - ii. Property owner(s) name(s):
 - (1) Address:
 - (2) Telephone number:
 - iii. Zoning designation:
 - iv. Explanation of why Alternative 1 is inferior to proposed project.
Attach and mark as Exhibit F1.
 - b. **Alternative 2:**
 - i. Address of property:
 - ii. Property owner(s) name(s):
 - (1) Address:
 - (2) Telephone number:
 - iii. Zoning designation:
 - iv. Explanation of why Alternative 2 is inferior to proposed project.
Attach and mark as Exhibit F2.
 - c. **Alternative 3:**
 - i. Address of property:
 - ii. Property owner(s) name(s):
 - (1) Address:
 - (2) Telephone number:
 - iii. Zoning designation:
 - iv. Explanation of why Alternative 3 is inferior to proposed project.
Attach and mark as Exhibit F3.

VIII. Environmental impacts and other confounding factors

1. Provide descriptions, commentary, and supporting documentation relating to the following:
 - a. Noise studies related to the proposed project. *Attach and mark as Exhibit G1.*
 - b. CEQA review. *Attach and mark as Exhibit G2.*
 - c. Historic preservation review. *Attach and mark as Exhibit G3.*
 - d. Wind velocity test. *Attach and mark as Exhibit G4.*
 - e. Seismic analysis . *Attach and mark as Exhibit G5.*

IX. Supplemental materials for projects subject to 6409

You must complete this section if you selected the box at Section II, "Application Type," that indicates your project is subject to 6409. For parts (1) – (4), provide a narrative description and any supporting documentation for the selections you make below. ***Attach and mark as Exhibit H.***

1. Does the structure at issue involve an existing wireless tower or base station?
 - a. Yes
 - b. No

2. Check the box(es) below that are applicable to your project:
 - a. Collocation of new transmission equipment
 - b. Removal of transmission equipment
 - c. Replacement of transmission equipment

3. If your project does not involve excavation, tower installation, or tower modification in the PROW, answer the following questions:
 - a. Does the project propose a height increase of less than 10% or no more than one additional antenna not more than 20 feet in height (whichever is greater)?
 - b. Does the project propose a width increase of less than 20 feet?
 - c. Will the project require excavation near the ground-mounted equipment?
 - d. Will the project preserve all existing concealment elements of the current tower or base station?
 - e. Will the proposed collocation preserve all prior conditions of approval that do not conflict with FCC regulations for a substantial change?
 - f. Does the project propose adding four or fewer additional equipment cabinets?

4. If your project involves excavation, tower or base station installation, or tower or base station modification in the PROW, answer the following questions:
 - a. Does the project propose a height increase of less than 10% or 10 feet (whichever is greater)?
 - b. Does the project propose a width increase of less than 6 feet?
 - c. Does the project propose excavation entirely within the anticipated lease area of private property?
 - d. Will the project preserve all existing concealment elements of the current tower or base station?
 - e. Will the proposed collocation preserve all prior conditions of approval that do not conflict with FCC regulations for a substantial change?
 - f. Does the project propose adding four or fewer additional equipment cabinets?