



CITY OF CYPRESS

Building Division

5275 Orange Avenue, Cypress, California 90630
714-229-6730 – buildingpermits@ci.cypress.ca.us

ALTERNATE METHODS AND MATERIALS REQUEST

ALL WORK SHALL REQUIRE COMPLIANCE WITH THE 2013 CBC, 2013 CRC, 2013 CEC, 2013 CPC,
2013 CMC AND 2013 ENERGY REGULATIONS TITLE 24

**PLEASE COMPLETE THE FOLLOWING IF YOU ARE REQUESTING APPROVAL OF A
PRODUCT OR MATERIAL BASED ON ITS EQUIVALENCY.**

NAME: _____ COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ PHONE: _____

JOB ADDRESS: _____ PLAN CHECK NO: _____

PROPOSED PRODUCT OR MATERIAL: _____

ALL REQUESTS SHALL INCLUDE THE FOLLOWING INFORMATION:

_____ COPY OF THE PRODUCT OR MATERIAL STANDARD

_____ COPY OF THE PRODUCT OR MATERIAL TEST REPORT

_____ COPY OF THE THIRD PARTY VERIFICATION (LISTING)

_____ COPY OF THE STANDARD FOR THE PRODUCT TO
WHICH YOU FEEL YOUR PRODUCT IS EQUIVALENT

_____ AN ANALYSIS OF THE EQUIVALENT

REASON FOR THE REQUEST:

THE FOLLOWING SIGNATURES ARE REQUIRED PRIOR TO APPROVAL OF THE REQUEST:

PROJECT NAME: _____ PLAN CHECK NO: _____

ADDRESS: _____

1. OWNER/DEVELOPER

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ PHONE: _____

AUTHORIZED SIGNATURE: _____

2. ENGINEER/ARCHITECT (Wet Stamp)

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ PHONE: _____

AUTHORIZED SIGNATURE: _____



3. CONTRACTOR (if applicable)

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ PHONE: _____

AUTHORIZED SIGNATURE: _____

PLEASE NOTE THAT APPROVAL OF ANY ALTERNATE MATERIAL OR INSTALLATION IS PROJECT SPECIFIC AND DOES NOT CONSTITUTE A CITY-WIDE APPROVAL. FUTURE REQUESTS MUST BE SUBMITTED SEPARATELY AND WILL BE REVIEWED INDEPENDENTLY OF THIS APPROVAL.